



ESCO (2011) MAI 002 FINAL

Document Date: 27/10/2011

MINUTES

## **ESCO Maintenance Committee meeting**

**12-13 October 2011**

**Crown Plaza Hotel - rue Gineste 3, B-1210 Brussels**

**Belgium**

### **1. Opening of the meeting**

Mr Martin le Vrang opened the meeting. He chaired the meeting on behalf of the ESCO Secretariat, since the ESCO Board has not yet appointed a chairperson for the ESCO Maintenance Committee. Ms Wallis Goelen and Mr Carlo Scatoli gave welcome speeches on behalf of the European Commission.

The members of the ESCO Maintenance Committee and the ESCO Secretariat Team introduced themselves.

### **2. Presentations**

#### **2.1. ESCO Vision and ESCO's three pillars approach**

Ms Katrien Vander Kuylen gave an introductory presentation on ESCO. It covered the ESCO Vision, the three pillars approach and an overview of the ESCO data model.

Members of the Maintenance Committee discussed several matters, such as the structure of ISCO, quality of translations and the relationships between the ESCO pillars.

#### **2.2. ESCO occupations pillar**

Mr le Vrang presented the ESCO Occupations pillar.



After the presentation, members of the ESCO Maintenance Committee discussed i) the importance of including synonyms into ESCO, ii) the applicability of ISCO to structure the ESCO occupations pillar, iii) the necessity of an agreed definition for the term 'occupation', iv) future tasks of the Reference Groups.

### **2.3. ESCO skills/competences pillar**

Ms Karin van der Sanden gave a presentation of the skills/ competences pillar.

During the questions/answers session the members of the ESCO Maintenance Committee discussed if "tasks" should be part of the skills/competences pillar.

### **2.4. ESCO qualifications pillar**

Ms van der Sanden presented the qualifications pillar.

Most of the questions raised by the members of the ESCO Maintenance Committee concerned the ISCED levels of education. Even though these education levels are a fundamental concept of ISCO, it was clarified that ISCED levels of education are not based on learning outcomes and thus not directly applied in ESCO.

### **2.5. The ESCO revision process**

Mr Le Vrang gave a short overview of the management structure of ESCO and outlined the ESCO revision process including the role of the various ESCO management bodies. After this presentation the Maintenance committee members had questions about the ESCO management bodies, their tasks and responsibilities.

## **3. Reflections, discussions, action points to be taken**

### **3.1. Open discussions**

During the open discussion session members of the ESCO Maintenance committee noted that it is very important to have a common understanding about the main concepts in ESCO (occupation, transversal skill, qualification, etc.). It was decided that ESCO Secretariat will revise the existing Glossary, send it to the ESCO Board for approval and then share it with the Maintenance Committee members.



### **3.2. Main functions of the ESCO Maintenance Committee**

Mr le Vrang and Ms Vander Kuylen presented the draft mandate and the main functions of the ESCO Maintenance Committee.

### **3.3. Future tasks/Proposals for the 2012 work programme**

The ESCO Maintenance Committee members were split into two groups to brainstorm on the main tasks and challenges for the following meetings. The results of this brainstorm are attached in annex I. The ESCO Secretariat will use them to propose the 2012 work programme for the ESCO Maintenance Committee.

### **3.4. Working methods**

A discussion of working methods led to the following results:

The meeting minutes of the ESCO Maintenance Committee will contain major decisions taken by the ESCO Maintenance Committee and the main action points. They will not reflect the complete discussions. Decisions will be also documented in separate documents.

The ESCO Maintenance Committee will meet up to six times in year. Face-to-face and virtual meetings are possible. In the beginning the ESCO Maintenance Committee will mainly rely on "face to face" meetings, at a later stage to a greater extent on virtual meetings. The ESCO Secretariat will organise a training for the ESCO Maintenance Committee members on the virtual meetings tool "Elluminate".

The ESCO Secretariat will be the main channel for the information flow: the Secretariat will share the decisions taken by the ESCO Board and will forward ESCO Maintenance Committee statements and proposals to the Board.

Upon request the ESCO Secretariat will provide additional information to the ESCO Maintenance Committee. The Secretariat will set up a document repository available online for the members of the various ESCO management structures in the near future.

The ESCO Secretariat will send the preliminary ESCO Project management plan by e-mail to the ESCO Maintenance Committee members.

### **3.5. AOB**

The next ESCO Maintenance Committee meeting will take place in Brussels, on 18-19 January 2012.



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## Participants

### ESCO Maintenance Committee Members

Ekeland, Anders	Statistics Norway, Senior Adviser
Heathwood, Cathy	Council for Curriculum Examinations and Assessment (CCEA), Principal Officer Qualifications and Skills Accreditation
Wechsler, Dietmar	BW Bildung und Wissen Verlag, Service provider and information expert in the fields of education, training, occupations and careers
Šlekytė, Donata	Lithuanian Labour Exchange at the Ministry of Social Security and Labour, Deputy Head of Labour Resources Division
Goetschalckx, Gerd	VDAB, Co-ordinator R&D
Wass, Gunnar	PES Sweden, Senior handling officer
O'Connor, John	National Qualifications Authority of Ireland, Development officer
De Ruijter, Judith	AO Consult, Senior researcher/advisor
Diekmann, Knut	Association of German Chambers of Industry and Commerce, Director Principals of Further Vocational Education Policy
Bird, Tony	Lantra Sector Skills Council, Head of Business Development
Goulet, Valerie	Pôle emploi, Pole ROME Adviser

### Permanent observers to the ESCO Maintenance Committee:

Franco Lopez, Ana	EC/ESTAT, Head of section, European Commission
Mijangos, Garbine	EC/DGT, Lead translator for the ESCO project, European Commission

### ESCO Secretariat

Goelen, Wallis	ESCO Secretariat (DG EMPL)
Le Vrang, Martin	ESCO Secretariat (DG EMPL)
Niedra, Ginta	ESCO Secretariat
Scatoli, Carlo	ESCO Secretariat (DG EAC)
Stjernquist, Henric	ESCO Secretariat (DG EMPL)
Vander Kuylen, Katrien	ESCO Secretariat
Van der Sanden, Karin	ESCO Secretariat (DG EAC)

### Excused

Nordhaus, Hans Ulrich	DGB, Member of the Executive Board
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Blažíčková, Jolana

TREXIMA, Head of HRD and Labour Market Department