ESCO - European Skills/Competences, qualifications and Occupations

ESCO (2014) SEC 036 DRAFT
Creation Date: 04/08/2014
Last update: 19/08/2014

ESCO Maintenance Committee information session 17 September 2014 Draft Agenda

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Wednesday, 17 September 2014

12:30   **Arrival of the new members, lunch**

13:30   **Opening of the information session**
Welcome by the ESCO Secretariat

13:40   **Introduction round**
- All attendees present themselves shortly

13:45   **What is ESCO?**
Introduction to the multilingual European classification of Skills, Competences, Qualifications and Occupations.
Presentation by the ESCO Secretariat, followed by Q&A

14:15   **Who develops ESCO?**
- The role of stakeholders in the ESCO project
- Overview of the different actors involved in the project
Presentation by the ESCO Secretariat, followed by Q&A

14:45   **Introduction to the business cases of ESCO**
Presentation by the ESCO Secretariat, followed by Q&A

15:15   **Coffee break**

15:30   **New Terms of Reference for the ESCO MAI and ESCO governance structure (for information)**
Presentation by the ESCO Secretariat

16:00   **Interactive game**

Skills based job matching

17:00	**End of the ESCO Maintenance Committee Meeting first day**
18:30	**Informal dinner**

13th ESCO Maintenance Committee Meeting

13thESCO Maintenance Committee Meeting
18 September 2014
Draft Agenda

Thursday, 18 September 2014

09:00	**Arrival of the delegates, welcome coffee**
09:15	**Welcome**
	Until the election of a new Chair the meeting will be chaired by Mr Tony Bird, chair during the previous ESCO Maintenance Committee term
09:20	**Minutes are endorsed. Review of the action points.**
09:30	**Adoption of the draft agenda**
	Relevant document: Draft agenda (this document)

Thematic block 1: Introduction of the new ESCO Maintenance Committee to the project

09:40	**Introduction of the ESCO Maintenance Committee members**
	- Each ESCO MAI member presents him/herself shortly
10:00	**Election of the Chair and Vice Chair**
	Chaired by the European Commission

Thematic block 2: update on the last ESCO Board meeting

10:30	**Debriefing on the ESCO Board meeting [for information]**
	- ESCO vision document
	- Communication strategy

11:00	**Coffee break**

Thematic block 3: CTC training	
11:15	**CTC training**
	- CTC functionalities
	- Workflow for the MAI in CTC (with an eye to the next release)
12:30	**Lunch break**
Thematic block 4: ESCO revision: ESCO v0.1	
13:30	**Planning of the meeting for the sign-off of ESCO v0.1** *[for discussion]*
	- Brief discussion on current issues with the data
	- Setting up the process for the sign-off meeting

Thematic block 5: ESCO revision: ESCO v0.2	
14:00	**SREF support** *[for discussion]*
	- Overview of the SREF progress and questions
15:00	**Coffee break**
15:15	**Plan for the launch of the new SREF** *[for information]*

Thematic block 6: ESCO Guidelines	
15:45	**Evolution of the Guidelines for the SREF** *[for information]*
	- Blueprints new draft

Thematic block 5: update on the ESCO mapping pilot	
16:15	**Update on the workshops with the PES** *[for information]*
	- Status update and steps forward

16:45	**AOB**
17:00	**End of the ESCO Maintenance Committee Meeting**